



## APPLICATION FOR APPROVAL OF CONTINUING EDUCATION (CE) HOURS

<b>Name of seminar:</b>		
<b>Location of seminar (i.e. name of building, hotel, room, etc.):</b>		
<b>Address:</b>	<b>City:</b>	<b>Prov/State:</b>
<b>Objective of course:</b>		
<b>Date(s) of seminar:</b>		<b>Cost to attend:</b>
<b>Name of sponsor(s):</b>		
<b>Contact person:</b>	<b>Telephone:</b>	
<b>Name of instructor(s)</b>		
<b>Link to website registration</b>		
<b>Number of CE hours applying for:</b>		
<b>Method of certifying attendance</b>		
<b>name of person responsible:</b>		
<b>Person applying for approval:</b>	Name:	
	Address:	
	<b>Phone #:</b>	<b>Email:</b>

<b>Date Given to CE Chair:</b>	<b>Follow Up Date:</b>	<b>Letter of Approval Sent:</b>	<b>Entered on Master Calendar:</b>
<b>Signature of CE Chair:</b>		<b>Approved hours:</b>	<b>Date Approved:</b>

**Request for CE hours cannot be processed until all documents listed have been received: See page 2**



**List of required documents for approval**

- ✓ Outline of presentation (course content) including itinerary with times
- ✓ Curriculum vitae of speakers
- ✓ Date(s) of seminar
- ✓ Application for Approval of Continuing Education Hours
- ✓ An administrative fee of \$100.00 must accompany all applications in order to have them reviewed.
- ✓ *Once all the above information is received at the Chiropractors' Association of Saskatchewan office this application will be considered complete.*
- ✓ *Completed applications will be processed within ten (10) working days.*

If approved, the course will be listed on the CAS website under the education tab, and a link will be provided in our monthly newsletter. Online courses will be advertised for a maximum of 12 months, and then will require renewal.

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**SEMINARS/COURSES WILL BE EVALUATED AND AWARDED CE HOURS ON THE FOLLOWING BASIS:**

Full credit hours awarded for each hour of verified attendance. Awarded for seminars and courses that are:

- specific to core curriculum taught in a CCE accredited chiropractic college and is taught by a post graduate lecturer from a CCE accredited chiropractic college;

Each seminar must meet one of the following curricular areas in order for credit hours:

- Basic Sciences (anatomy, physiology, pathology, microbiology, biochemistry, etc.)
- Clinical Sciences (orthopaedics, neurology, chronic care, acute care, radiology, nutrition, sports injuries, psychology, diagnosis, toxicology, rheumatology, drug/alcohol addiction counseling, etc.)
- Chiropractic Sciences (technique seminars – CMCC or CCE approved colleges: modalities accepted according to Chiropractors' Association of Saskatchewan and its bylaws)
- History seminars (pure history, epistemology pertaining to the study of knowledge of chiropractic, ethics pertaining to the development of a professional moral code)