



INVESTIGATION COMMITTEE

TERMS OF REFERENCE

Purpose:

The Investigation Committee shall investigate complaints alleging that a member is guilty of professional misconduct or professional incompetence.

Membership:

As per Section 28 of *The Chiropractic Act, 1994*.

One public member of the Board, who is not serving on the Discipline Committee pursuant to the Act, will be appointed to serve on the Investigation Committee.

In the event that a public member is not able to participate as a member of the Investigation Committee, the Committee may still function in accordance with its Purpose.

Responsibilities:

Responsibilities of the Investigation Committee are outlined in *The Chiropractic Act, 1994* Section 29. Further reference regarding processes and regulatory requirements are found in the CAS Regulatory and Administrative Bylaws.

Alternate Dispute Resolution will be considered in each complaint as the Investigation Committee deems appropriate.

Accountability:

The Investigation Committee is accountable to the CAS Board of Directors, and will provide regular reports to the Board, through the Registrar, as well as identification of any urgent issues, as needed.

Resources:

Expenses and honoraria, if required, will be provided as per CAS policy. The Investigation Committee will have access to independent legal counsel and the CAS Registrar, as needed, to support the committee's work. The Committee will have access to a confidential IT portal, supported by the CAS.

CAS Board Approved: January 8, 2021