



CAS PRECEPTORSHIP APPLICATION PROCEDURE

All application documents must be received by the Registrar 90 days before the commencement of the preceptorship unless specifically exempted by the Registrar. Documents can be sent by mail, fax or email.

Information required from the student:

1. Form 1 of the Administrative Bylaws of *The Chiropractic Act, 1994* shall be completed and sworn as directed.
2. A letter from the student stating the dates the preceptorship is to be in effect.
3. Two letters of reference certifying the student's good character sent directly by signee(s) to the CAS office.
4. Confirmation of student's eligibility and participation in the preceptorship program shall be sent directly to the CAS office by the Dean or equivalent authority of the student's college.
5. A copy of the faculty contract signed by the student, Chiropractic Preceptor and the College shall be forwarded to the CAS office by the student.

Information required from the Chiropractic Preceptor:

1. Completed Form B – Application for Registration for Chiropractic Preceptor.
 2. Evidence of passing a Quality Assurance Committee office assessment within the past five years.
 3. Confirmation of CCPA coverage that includes professional liability protection for the student.
 4. Confirmation from the Dean or equivalent authority of the College concerned, of the preceptor's eligibility to participate in the preceptorship program.
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